



HONDA PEOPLE APPLICATION FORM

Instructions to complete the Honda People application form

- The application form is to be completed in black ink.
- All sections of the form must be completed and failure to do this could prevent your application being processed
- Return your completed application form together with your CV to:

*Honda People
Solent House
The Common
Nr High Wycombe
HP14 3UH*

- Alternately, please fax to us on 01494 480545
- We are registered with the Data Protection Act 1998
- Should you have any queries or difficulties in completing this form, then please do not hesitate to contact Honda People on 0870 2411 333 for further assistance

HONDA

Please complete **all** sections of this application form. It is confidential and will only be used to match you to existing and future career and job opportunities.

Why do you consider yourself a 'Honda Person' and why do you want to work for Honda?

Full Name: _____ Title: _____ Mr/Mrs/Miss/Ms

Home address: _____

_____ Postcode: _____

Telephone Nos. – Home: _____ Work: _____ Mobile: _____

Please indicate your preferred contact no: Please select E-mail: _____

Driving Licence: Type(s) _____ Endorsements: Yes No

Details/Date: _____ National Insurance Number: _____

Do you have any health conditions which you consider may affect your performance at work and/or interview and require special working arrangements/adjustments to be made? Yes No

If yes, please provide details:

Have you ever been convicted of any criminal offences which are not yet 'spent' under the Rehabilitation of Offenders Act 1974 (or, for Northern Ireland applicants, The Rehabilitation of Offenders (NI) Order 1978) or any prosecution pending? Yes No

If YES, please provide details:

A work permit is required by all non-EU citizens and Commonwealth citizens without a right of abode or settled status. Do you require a work permit? Yes No If yes, do you have a current work permit? Yes No

Are you computer literate (indicate operating systems/software packages)?

How do you spend your leisure time?



Preferred Organisation/Location. Please tick one or more boxes:

- I would like to work for a: Large automotive retailer Small privately-owned business
 Manufacturer Medium-sized automotive retailer No preference

My preferred location is:

- South East England North East England/Yorkshire East Anglia No Preference
 South Central England North West England Wales
 South West England West Midlands Ireland
 London/Home Counties East Midlands Scotland

Employment References. Please provide details of people you have directly worked for. **Please note: no reference will be applied for without your prior permission.**

Current – Company's Name _____	
Name: _____	Job Title: _____
Address: _____	
Postcode: _____	
Telephone Number: _____	E-mail address: _____
Can we contact this referee now? Yes <input type="checkbox"/> No <input type="checkbox"/>	

Previous 1 – Company's Name _____	
Name: _____	Job Title: _____
Address: _____	
Postcode: _____	
Telephone Number: _____	E-mail address: _____
Can we contact this referee now? Yes <input type="checkbox"/> No <input type="checkbox"/>	

Previous 2 – Company's Name _____	
Name: _____	Job Title: _____
Address: _____	
Postcode: _____	
Telephone Number: _____	E-mail address: _____
Can we contact this referee now? Yes <input type="checkbox"/> No <input type="checkbox"/>	

What role are you applying for?	Please Select	Reference number (if applicable)	
Advert reference / publication			

I confirm the information given is true and accurate and **Honda People** may use the contents in connection with recruitment and assessment services for Honda (UK) and the dealer network.

NAME: _____ DATE: _____



EQUAL OPPORTUNITIES MONITORING

Honda People are committed to the development of positive policies to promote equal opportunities in employment, regardless of race, colour, nationality, ethnic or national origin, creed, disability, sex, marital status, age or sexual orientation.

In order to monitor and ensure the successful development of this policy, all applicants for jobs are asked to complete the sections below.

This information is given on a voluntary basis and will only be used for monitoring purposes and will not be used in the selection process.

Gender

Male Female

Ethnic Origin

Bangladeshi Black other Asian other
 Black African White Irish
 Chinese Indian Other (Please state)
 Black Caribbean Pakistani

For Northern Ireland only

To comply with the Fair Employment and Treatment (NI) Order 1998.

Protestant Roman Catholic Neither

Age Band

16-21 22-29 30-39
 40-49 50-59 60+

If the vacancy that you are applying for requires a Criminal Records Bureau Disclosure, this will be sought in the event of your application being successful. Information from disclosure will be held in strict confidence. Having a criminal record will not necessarily bar you from working with us. This will depend on the nature of the position and the circumstances and background of your offences.

Return your completed application form with your CV to us at Honda People, Solent House, The Common, Nr High Wycombe, HP14 3UH or fax to us on 01494 480545